

Instructions for Authors of Nova Acta Leopoldina

Postal address

Dr. Michael Kaasch
Redaktion Nova Acta Leopoldina
Deutsche Akademie der Naturforscher
Leopoldina – Nationale Akademie der
Wissenschaften
Jägerberg 1
06108 Halle (Saale)
Tel.: (0345) 47239134
Fax: (0345) 47239139
E-Mail: kaasch@leopoldina.org

Home address

Dr. Michael Kaasch
Redaktion Nova Acta Leopoldina
Deutsche Akademie der Naturforscher
Leopoldina – Nationale Akademie der
Wissenschaften
Emil-Abderhalden-Straße 37
06108 Halle (Saale)

In general, manuscripts should not exceed 20–25 printed pages (ca. 70,000–87,500 characters). Manuscripts can be submitted in CD/DVD form using MS DOS driven computers and text programmes **Word for Windows** (other programmes: rtf-format). In addition to the CD a **printed copy should be submitted**.

Authors will receive 30 reprints free of charge. Additional reprints can be ordered well in advance of the appearance of the respective volume but will be charged to the authors.

1. Headings

Title of the contribution

Name(s) of the author(s) with fully written given name(s), working place of the author(s).

Different levels of *sub-headings* should be indicated since the publisher will arrange these into a standard format.

Divisions should be classified according to the decimal system, e.g. 1.1, 1.2, ..., ..., ..., 1.10, preferably using only two decimal positions.

2. Abstracts

Each paper must be preceded by an **abstract in English and German**.

3. Organization of the text

Please use a computer with a good printer (e.g. laser printer).

Paper sheets of DIN A 4 size should be used; pages should be numbered and typed on only one side.

Formulas, Greek words or letters and special signs should be inserted with black ink or by computer programme in a clearly legible manner.

Words or phrases of special display should be labelled in the manuscript; they will be printed in italics.

Please avoid underlining for the printed text.

4. Citations and footnotes

Citations in the text:

Citations should be always by author names (*not* by numbering) followed by the year of publication in round brackets (a); publications with more than two authors should be cited by »et al.« behind the name of the primary author (b).

Examples:

(a) First experiments were performed by PFEFFER (1936). We are living in the »golden age of biology« (OHNO 1970).
(b) New results (MÜLLER and KRAUSE 1980, MEYER et al. 1981) indicate...

Footnotes should be indicated at the respective site in the text by consecutive numbering with exponent numbers.

Example:

Advised and assisted by HAECKEL subsequent to his stay at Leipzig WALTHER¹ went to Munich.

Footnote:

¹ Johannes WALTHER (1860–1937), XIXth president of the Leopoldina, 1924–1931.

List of references:

References should be given in a *strict alphabetical order*. References with the same first author should be listed according to the alphabetical order of the 2nd or 3rd author and so on. Alphabetical order is given priority over chronological order.

Citations have to include the *numbers of the initial and final page* of the respective publication; in case of books not only reference should be made to the contribution of the respective author but also to the title of the book including editor's name(s), place(s) of appearance, publisher's name(s), and year of appearance.

Journals are cited with standardized abbreviations, which may differ from those used by the author of a contribution.

Examples:

HINZ, G., HECHT, K., ROHDE, W., and DÖRNER, G.: Long-term effects of early postnatal nutrition on subsequent body weight gain, emotionality and learning behaviour in male rats. *Exper. Clin. Endocrinol.* 82, 73–77 (1983)

WERTZ, D. C., and FLETCHER, J. C. (Eds.): *Ethics and Human Genetics. A Cross-Cultural Perspective*. Berlin, Heidelberg, New York, London, Paris, Tokyo, Hong Kong: Springer 1989

VOGEL, C.: Praedisposition bzw. Praeadaptation der Primaten-Evolution im Hinblick auf die Hominisation. In: KURTH, G., und EIBL-EIBESFELDT, I. (Eds.): *Hominisation und Verhalten*. S. 1–31. Stuttgart: Fischer 1975

5. Figures

Figures can be submitted as files in CD form. In addition to the files **printed copies should be submitted**.

Figures should be numbered consecutively and submitted on separate sheets. Insertion sites should be indicated at the margin of the manuscript. The number, the name of the primary author and the top of the figure should be written lightly on the back of each. Inscriptions on the figures should be clearly legible. *Each figure should have a legend*. Legends to all figures should be listed on a separate sheet.

Coloured figures can be printed if this is absolutely necessary. Coloured slides or prints can be used as a basis for printing these figures.

Well-contrasted photographic prints should be submitted for half-tone illustrations.

High quality computer prints, original indian ink drawings or photo prints of line drawings should be provided.

Copyrights of figures: Authors using figures from other publications should be aware that they need permission from the respective author or publisher. The editor of *Nova Acta Leopoldina* should be informed if no permission to reproduce figures from other authors can be provided.

6. Tables

Tables should be numbered consecutively and given together with the title or legend on separate sheets.

7. Address

At the bottom of the paper should be the author's address (with e-mail, telephone and fax number).